

MINUTES OF THE STATE OF FRANKLIN TRACK CLUB

BOARD MEETING JANUARY 3, 2017

Eastman Employee Center, Kingsport, TN

Board members present: Janette Adams Erchinger, Dean Greer, Jim Schrayner, Amanda Tipton, Jason Tipton, Bob Townsend, Richard Tyner and Neal Whitten

*There being at least five members present; there is a quorum of board members present.

SFTC Members: Donna Bays, Barbara Bogart, LeGrande Boyer, Gene Chumley, Dan Hoyle, Jerry Robinson, Mary Rodriguez, Mark Skelton, Matthew Studholme and Danielle Tipton

The meeting was called to order at 6:30 pm

Minutes of the January 2017 meeting

Being the start of a new year, there are new board members. All the new board members were introduced. President-Elect position is still vacant. Jason Tipton mentioned someone might be interested and would talk to them.

A copy of the minutes from the December 2016 Board Meeting was previously sent to all board members. Neal Whitten asked if there were any corrections to be made. Donna Bays said that SFTC Member Corlee Hazelet was incorrect and should be listed as Ashley Hazelet. Past President Jason Tipton made a **motion** to approve the corrected minutes and posted to the website. The motion was seconded and the vote in favor was unanimous.

Financial Report

Treasurer LeGrande Boyer gave the financial report. The Club has the following funds as of December 31, 2016:

Regions Checking	\$13,783.94
Regions Savings	\$5,073.41
Regions CD	<u>\$4,574.16</u>
	\$23,431.51

The Club's finances are in good shape.

LeGrande mentioned that he renewed the insurance policy under the Club. The Club's official name is Road Runners Club 156 dba SFTC and this is listed on the insurance policy. All of the Club owned races need to be uploaded to the Road Runners Club website. Our insurance does not cover races that we don't own. LeGrande also mentioned that earphones and alcohol are strongly discouraged and that our volunteers are covered by the policy.

Discussion ensued over the insurance.

- We need to drop the "use the club's" insurance statement from our timing application.

- Need to be careful about not paying people. If someone is paid, they need to have their own insurance.
- We have general liability and officer's insurance.

Neal said we need to review the race timing application and continuing services agreement for races we have a long-standing relationship with.

Donna suggested reaching out to a RRCA insurance contact for a teleconference for guidance on the policy.

Neal advised we need further investigation of the insurance policy and Dean Greer volunteered to review the document from RRCA and provide an opinion. President Neal Whitten made a **motion** to accept the financial report. The motion was seconded. There was additional discussion about the budget for 2017. The budget will be available in a couple of weeks. The vote in favor of accepting the financial report was unanimous.

Race Timing

Neal reported that we have no races in January. The only club races or races we have a timing agreement with are:

- War Party – February 18
- Virginia Creeper Marathon – March 19
- Virginia Creeper 10 Miler – April 22
- May 13th
 - 5k Run for St. Anne School
 - Run for Your Mom 5k
 - Susan G. Komen Race for the Cure (new date)
 - Not listed as SFTC timing – Hermes Timing from Ohio will be handling the timing for this race

Richard mentioned Restore Your Soul, we are not listed on the calendar as timing.

Jason mentioned Chasing Snakes, which is not listed on the calendar.

Other Business

SFTC Board

LeGrande mentioned we need to have a motion as signatory on account since he will be the new Treasurer. We need to review the bylaws as to who is on the account. It is believed it should be the Treasurer, President, and President-Elect. Jason and Legrand will need to be taken off the account.

Bob mentioned Amy Bradly might be interested in President-Elect.

Matthew brought up Competition Series Coordinators:

- Adult Mile – Kelly Chandler
- Kids Festival of Miles – Sheri Gewelke
- Prince & Princess – Bill Fuller
- King & Queen – Tim and Karen Seiferth
- Trail Series – Dan Hoyle
- Long Distance Series – Mary Rodriguez

There was some discussion over the Kids Mile competition scoring and celebration. It was mentioned that Jason Andes would be willing to calculate the Kids Mile. Donna Bays offered to take over the Kids Festival of Miles series. Bob would contact the Trophy Shop for awards.

Banquet

The banquet is on Saturday, January 14, 2017 at the Sullivan Central High School Cafeteria 6pm-9pm.

Donna make a list of things we need and who has offered to handle them:

- Bob – utensils, plates, bowls, cups
- Donna/Jason & Danielle Tipton – water, soda, coffee
- Donna – coolers & ice
- Matthew – door prizes
- Bob – raffle tickets
- Bob – make signs/get baskets for raffle tickets
- Donna will have sign-up sheets for the series and get 2 SFTC banners.
- Janette will be in charge of music.
- Danielle will bring table cloth.

Discussion over the T-shirt of the year award and how to get members to vote. Danielle suggested have members vote while waiting for food.

LeGrande asked if we needed a check for the school. Donna & Richard are going to Central to take a tour and get details.

Mary asked a question about volunteer points (husband runs races, wife volunteers). The volunteer points are non-transferrable.

There was some discussion about how much to spend on awards. Series coordinators and LeGrande advised how much had been spent last year.

Grant Applications

Neal began discussion on grant applications.

First grant application is from Girls on the Run Northeast Tennessee asking for \$500. There was some discussion over whether they received a grant last year and if they submitted a report of how the grant was used. LeGrande confirmed we did give the organization a \$500 grant in 2016 and no report received.

Second grant application also from Girls on the Run in Bristol, VA for Washington Lee Elementary. There was some discussion on this application because it also has the same mailing address as Girls on the Run Northeast Tennessee.

Gene suggested we need to call Girls on the Run to get a report regarding the use of their grant in 2016 and clarification on the two organizations.

Neal deferred the grants until the next meeting.

New Business

It was reported that Eleanor Pendergraft participated in the New Year Wake Up Run 5k and it was her first race since she had surgery.

Danielle will have shirt and short samples at the banquet.

Neal advised the next meeting will be at the Eastman Employee Center on February 7.

The meeting was adjourned at 8:12 pm.